

REIMBURSEMENT FOR TRAINING - FORM B

PLEASE RETURN FORM TO
MONTANA DEPARTMENT OF ENVIRONMENTAL QUALITY
Water and Wastewater Operator Certification
1520 East Sixth Avenue, P O Box 200901, Helena, MT 59620-0901

OPERATOR INFORMATION:

OP NUMBER _____ OP NAME _____ Phone # _____

Address _____ City _____ Zip Code _____

➤ (Please check appropriate space.) Is the operator paid _____ or unpaid _____?

SYSTEM INFORMATION:

PWSID # _____ NAME _____ Phone # _____

Address _____ City _____ Zip Code _____

COURSE INFORMATION:

COURSE PROVIDER & LOCATION _____ Cost _____ Date _____

Person/Entity That Paid for the Course _____ Social Security/Tax ID _____
(Please Print)

Address to Mail Training Reimbursement _____
(Please Print)

Operator Signature _____ Date _____

Signature of Employer/System Owner _____ Date _____

TRAVEL INFORMATION:

Left (City) _____ Date _____ Time _____

Returned (City) _____ Date _____ Time _____

Purpose of Trip _____

Did you drive your own car? _____ Number of Miles (Round Trip) if Driven _____

Important: Lodging and meals are only reimbursed to Unpaid Operators. Unpaid Operators do not receive a monetary compensation for their services. Owners are not Unpaid Operators. You do not need to fill out the information for lodging and meals if you are not eligible.

Cost of Lodging _____ Number of Nights _____ Cost of Meals _____

If a different Person or Entity paid for the Travel and is requesting reimbursement for it, please fill out the information below.

What part of the Travel was paid by Entity below? _____

Person/Entity that Paid for Travel _____ Social Security/Tax ID _____

Signature of Person above _____ Date _____

Address to Mail Travel Reimbursement _____
(Please Print)

THIS BOX FOR OFFICE USE ONLY:

Invoice # _____

Date _____

_____ Paid or Unpaid

_____ Operator Status

_____ 'C' or 'NTNC'

_____ 3,300 or less people

_____ Tax ID or Social Security #

_____ Expenses for three or fewer operators for each system

_____ Application and Exam paid

_____ CEC requirement met

_____ Pre-exam Training or CEC's

Checked By _____